

MEXICAN AMERICAN CATHOLIC COLLEGE

Registrar's Office | 3115 W Ashby Place | PO Box 28185 | San Antonio TX 78228
210-736-2963 (fax) | 210-732-2156 (phone) | registrar@maccsa.org

Final Audit of Graduation Record

Instructions: The student should submit this form to his/her MACC Academic Advisor after the early registration for but before the beginning of his/her final senior semester. The form must be completed in consultation with the advisor. A signed, updated, official copy of the student's academic degree plan must be attached to this form. The student must submit this form to the Registrar's Office before the first class day of the anticipated semester of graduation.

A. Applicant Data

A student who applies for an audit is not an *applicant for graduation* until he/she submits an Application for Graduation as noted at section C of this form and in the Academic Catalog.

first name	middle name	maiden name	last name	id number
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B. Record Data

The applicant's signed, official academic degree plan must be attached to this form. The information on the academic degree plan, education record, and this form must match.

catalog year

major program(s) of study	minor program(s) of study/concentration	degree/certificate
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The _____ courses listed on the reverse side of this form are pending and will be completed as noted, making _____ the anticipated semester of graduation.

C. Request Data

The applicant must submit an application for graduation when he/she registers for his/her final courses. By signing below the applicant recognizes that he/she must complete his/her Application for Graduation by the deadline as published on the Academic Calendar.

student's signature	date	advisor's signature	date
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BELOW THIS LINE, FOR REGISTRAR'S OFFICE USE ONLY

notes:

received: _____
reviewed: _____
verification: _____
follow-up: _____