

MEXICAN AMERICAN CATHOLIC COLLEGE

Registrar's Office | 3115 W Ashby Place | PO Box 28185 | San Antonio TX 78228
210-736-2963 (fax) | 210-732-2156 (phone) | registrar@maccsa.org

Application for Graduation

Instructions: Between the registration period and the deadline to submit the Application for Graduation as published on the Academic Calendar, the student must complete this form and submit it to the Registrar's Office. Before submitting this form, the student should have completed the Final Audit of Education Record.

A. Applicant Data

A student who submits this completed form as noted at the instructions is an applicant for graduation. To be eligible for graduation, the applicant must be a candidate for graduation, someone whose record indicates that his/her requirements as noted within the audit are included in the official education record.

Form with columns for first name, middle name, maiden name, last name, and id number, each with a grid of boxes for input.

↑ name as it should appear on certificate or diploma
name as it be announced at commencement →

B. Record Data

- I have completed the majority of my program requirements and am enrolled in the remaining requirements.
I All of my official transcripts and required documents are included within my education record.
I I will submit any official documents which are currently not included within my education record before midterm of my anticipated semester of graduation (as noted below\*).
I I will participate in commencement and invite \_\_\_\_\_ guests.
I I understand that I must update my address and contact information to ensure that MACC is able to communicate with me about my graduation requirements and commencement.

catalog year \_\_\_\_\_ \*anticipated semester of graduation (must include year) \_\_\_\_\_

major program(s) of study \_\_\_\_\_ minor program(s) of study/concentration \_\_\_\_\_ degree/certificate \_\_\_\_\_

C. Request Data

The student must sign, date and submit this form as instructed at the top of this form.

student's signature \_\_\_\_\_ date \_\_\_\_\_ registrar's signature \_\_\_\_\_ date \_\_\_\_\_

BELOW THIS LINE, FOR REGISTRAR'S OFFICE USE ONLY

att/ern: \_\_\_\_\_ received: \_\_\_\_\_
gpa: \_\_\_\_\_ reviewed: \_\_\_\_\_
decision: \_\_\_\_\_ verification: \_\_\_\_\_
graduation: \_\_\_\_\_ follow-up: \_\_\_\_\_