



3115 W. Ashby Place or P.O. Box 28185
 San Antonio, Texas 78228-5104 U.S.A.
 Phone: (210) 732-2156 ext. 7102
 Fax: (210) 732-9072
 Email: register@maccsa.org; Web: www.maccsa.org

**Release of Information Form
 Family Rights and Privacy Act of 1974 (FERPA)**

The Family Educational Rights and Privacy Act establishes a post-secondary student's general right to inspect and review his or her education records. The act generally prohibits outside parties from obtaining the information contained in such records without the student's written consent. This form allows specified people access to your educational record at the Mexican American Catholic College.

Name _____
 Nombre Last/Apellido First/ Primer Nombre Middle/Segundo Nombre
 Student's MACC ID Number _____ Student's Phone Number (_____) _____
 Número de teléfono

The student must sign this form in the presence of a MACC Registrar's Office employee when the form is submitted.

I hereby grant permission to the officials of the Mexican American Catholic College to provide copies of written records, permit inspection and review of the contents of my education records, and/or to discuss my academic performance with the following person(s):

_____	_____
Name of Rector/ Formation Director	Formation Community
_____	_____
Name	Relationship
_____	_____
Name	Relationship

This request is made in compliance with the FERPA (20 U.S.C.A. Sec. 1232G)

Please initial all that apply:

- _____ All academic, graduation, and registration records in the Registrar's Office
- _____ All disciplinary records in the Dean's Office
- _____ All financial aid, financial and business records in the Finance Office
- _____ All residence life records and information
- _____ Other _____

Access to this information does not grant others permission to alter the student's record or conduct business on behalf of the student. Only the student may change his/her enrollment or academic record.

This Release remains in effect until you provide written revocation of your consent.

_____	_____
Student's Signature	Date
_____	_____
Registrar's Office Employee	Date